



**ST. MARTIN DE PORRES MARIANIST SCHOOL**  
**GUIDE FOR ADDRESSING SUSPECTED AND CONFIRMED CASES OF**  
**COVID-19**



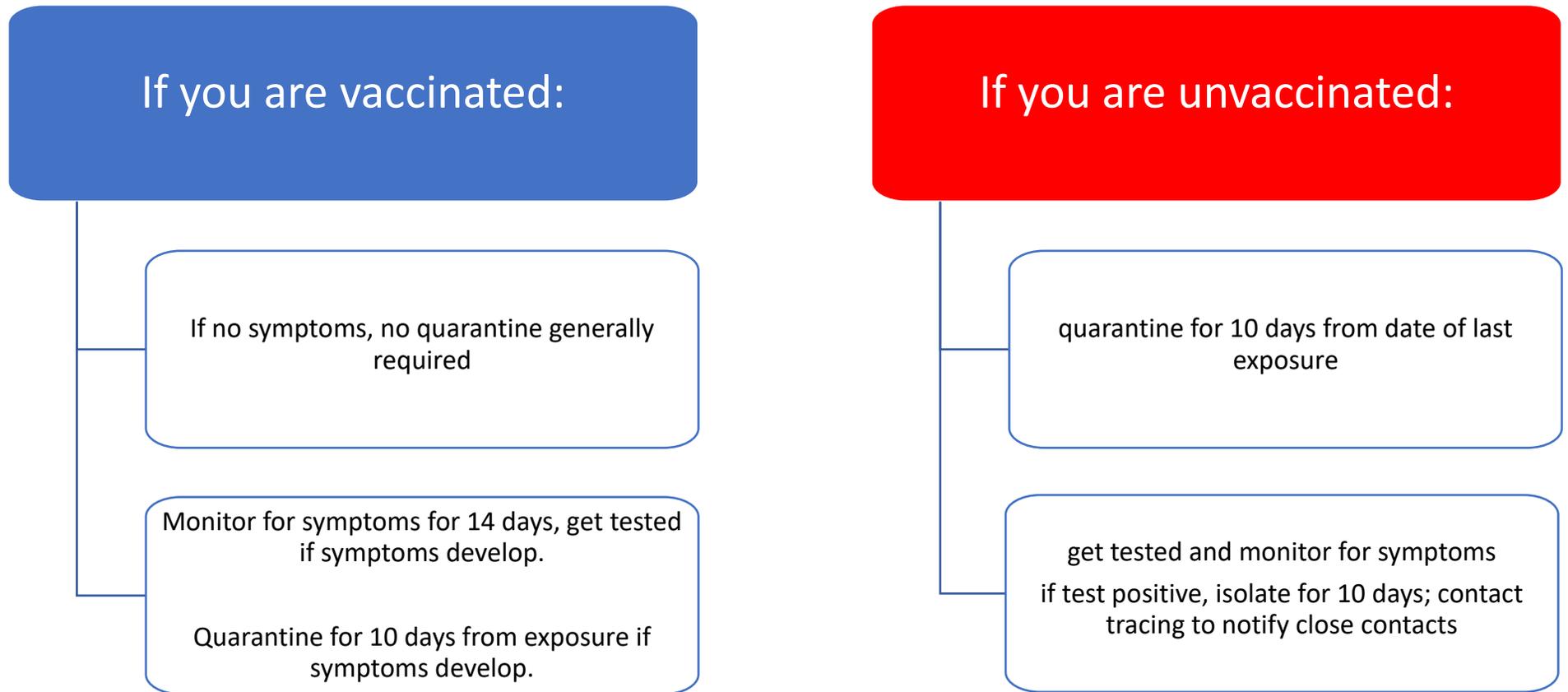
## **1. Testing and Tracing**

St. Martin de Porres Marianist School will work closely with the Nassau County Department of Health should a suspected or confirmed case of COVID-19 arise.

## 2. Screening & Response Actions

If an individual has had an exposure to COVID-19, the following chart generally applies. An “exposure” results from a “contact” with another person known or presumed to suffer with COVID-19. The lookback period is 48 hours from the onset of the other person’s symptoms. A “close contact” occurs when one is within 6 feet of someone for at least 15 minutes over a 24 hour period.

### Should an exposure occur:



We will refer to CDC guidance, including the guidance located here: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

### 3. Communication

The Nassau County Department of Health has a designated phone number exclusively to be used by school nurses and school medical directors. **General questions from the public will be referred to the New York State Coronavirus Hotline at 888-364-3065 or the Nassau County Department of Health COVID Hotline at 516-227-9570.**

### 4. Testing & Contact Tracing

The Nassau County Department of Health receives all confirmed cases of COVID-19 in Nassau County residents that are electronically transmitted from laboratories, by law. This may not include rapid tests (done at points of cares such as Urgent Cares) which are not automatically reported to Nassau County Department of Health. Confirmed cases in faculty, staff and administrators that live outside of Nassau County will be investigated by the jurisdiction that they reside in. In these cases, close communication will need to occur between the health departments of other jurisdictions, Nassau County and the school districts. Once the health department conducts its investigation, the school nurse or COVID-19 Safety Coordinators will be called and notified. Depending on the specifics of the case and potential exposures, additional close contacts will be elicited, and quarantine and/or notifications may be necessary. Very often, these determinations are made in partnership with the health department.

### 5. How The New York State Contact Tracing Program Works (From NYS DOH)

If an individual tests positive, a COVID Contact Tracer will connect that individual by phone (the caller ID will say “NYS Contact Tracing” (518-387-9993) with the support and resources that individual may need through quarantine, such as help getting groceries or household supplies, child-care, medical care or supplies. The Tracer will work with the individual to identify and reach out via phone and text to anyone that individual has been in contact with while that individual was infectious to trace and contain the spread of the virus.

People who have come in close contact with someone who is positive are asked to stay home and limit their contact with others. By staying home during this time, IF you become sick yourself, you will not have infected others along the way. This is how we stop the spread!

### 6. Testing Responsibility

In cooperation with the School Nurse, individuals exhibiting symptoms of Coronavirus will be referred to their personal physician for determination of appropriate treatment and the need to be tested.

### 7. Test Results

Those who have been tested for COVID-19 or who have signs and symptoms of COVID-19 should remain at home and not come to school until results are known. Any close contacts of a pending case’s results should also remain at home and isolated until the results of the test are known.

## 8. Positive Cases & Contact Tracing

In the event a staff member, student or parent may know the results of a COVID-19 test before the health department ,we will report the case to the Nassau County Department of Health. St. Martin de Porres Marianist School will work with the Nassau County Department of Health for appropriate contact tracing.

## 9. Close Contact

According to the CDC, a close contact is defined as:

- a. within 6 feet of a positive case for 15 minutes for 48 hours before case's symptom onset to case's isolation;
- b. exposed to or give care to positive case;
- c. direct touching;
- d. shared food;
- e. exposed to sneezing or coughing or talking.

\*This also assumes that appropriate personal protective equipment (PPE) has not been utilized.

## 10. Confidential Information

HIPPA requires the confidentiality of information reported. The Nassau County Department of Health will only discuss names of cases with appropriate school personnel consistent with HIPAA.

Names or identifying information of the individuals confirmed or suspected to have COVID-19 may not be shared.

## 11. COVID-19 tests and Doctor Notes

Pursuant to St. Martin de Porres Marianist School COVID-19 safety protocols, any student exhibiting one or more symptoms of COVID-19 will be sent to their physician for appropriate treatment and evaluation. Any student who exhibits a symptom consistent with COVID-19 must provide the school with a written doctor's note clearing the student to attend school the next day. A negative COVID-19 test will be deemed insufficient to return to school. The doctor's note must clearly state that the student is cleared to attend school and the date on which the clearance shall take effect.

## 12. Further Guidance

Please refer to the CDC Guidance referenced below:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Please also refer to the Nassau County Guidance referenced below:

<https://www.nassaucountyny.gov/4963/COVID-19-INFORMATION>